

CITY OF ONEIDA
DEPARTMENT OF PLANNING AND DEVELOPMENT

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CITY OF ONEIDA
DEPARTMENT OF PLANNING AND
DEVELOPMENT
109 North Main Street
Oneida, New York 13421

**APPLICATION FOR A
Zoning Amendment**

Location of Proposed Amendment:

Tax Map Number: _____

Ward: _____

Current Zoning Classification: _____

Proposed Zoning: _____

FOR OFFICE USE:

Application Number: _____

Date of Public Hearing: _____

Date Received by Planning: _____

Date of Final Action _____

Action Filing Date _____

Approved Denied

Applicant:

Name(Print): _____

Address: _____

Phone: _____

Email: _____

Signature of the Applicant Date

Plans Prepared By:

Name (Print): _____

Address: _____

Phone: _____

Email: _____

Property Owner (if different):

Name (Print): _____

Phone: _____

Address: _____

Email: _____

Property Owner Signature Date

Purpose for which the property is to be rezoned:

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Procedure for Requesting a Zoning Amendment

City of Oneida – City Code Chapter 190

Zoning amendments are legislative actions adopted by the Common Council.

Applicants are required to follow the City of Oneida “Procedure for Requesting a Zoning Amendment” document, available from the Department of Planning and Development.

Summary of Process

1. Pre-Application Conference (Required)

Applicant must meet with the Department of Planning and Development prior to submission.
Application Submission

2. Submit a complete Zoning Amendment Application with all required materials, including concept plans and SEQR documentation.

3. Completeness Review

Applications are reviewed for completeness prior to scheduling.

4. Planning Commission / ZBA Review

The PCZBA reviews the application and provides a recommendation to Common Council.

5. County Referral (If Required)

Applications may be referred to Madison County Planning under GML §239-m.

6. Public Hearing

A public hearing will be held by the Common Council.

7. Common Council Action

The Common Council may approve, modify, or deny the request

Important Notes

----Submission of this application does not guarantee approval.

----Additional approvals (site plan, subdivision, permits) may be required following rezoning.

----Applicants are responsible for complying with all applicable City Code and State requirements.